



Caherline National School
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Caherline National School

Fire Safety Policy

Revision	Date	Description	Approved

"Judge each day not by the harvest, but by the seeds you sow."

Introduction:

Fire safety refers to the set of practices intended to reduce the destruction caused by fire. Fire safety measures include actions which are

- (i) intended to prevent ignition of an uncontrolled fire
- (ii) used to limit the development and effects of a fire after it starts.

The fire safety policy of Caherline National School has been produced following a collaborative consultation process by our staff.

Aims:

This policy aims to;

- Enable the school to provide for the immediate needs of students, staff and visitors in the event of a fire
- Have in place appropriate safety procedures which comply with the Health, Safety and Welfare at Work Act
- Ensure a safe school environment for all

School Ethos:

The school is committed to the care of the whole school community and the provision of a safe and secure environment for learning. This policy is in keeping with those ideals.

Objectives:

- To utilise outside agencies (local fire station, fire officer) for training and staff development, so as to enhance safety procedures
- To develop a tried and trusted framework which will ensure the safety of all school personnel in the event of a fire

Internal Procedures: Monitoring and Review

Fire safety measures and equipment at Caherline NS will be kept in effective working order. This includes all fixtures and fittings such as fire doors, corridors, fire detection and alarm systems, fire-fighting equipment, notices and emergency lighting. Regular checks, periodic servicing and maintenance will be carried out. Any defects will be put right as quickly as possible. Caherline NS will ensure the reliability and safe operation of fire-fighting equipment and installed systems such as fire alarms and emergency lighting. A competent person will carry out periodic servicing and any necessary repairs. A record of the work carried out on such equipment and systems will help to demonstrate the school's compliance with the law.

Provision and maintenance of fire fighting equipment

Fire fighting equipment including fire extinguishers will be maintained by Limerick Fire Protection. (Appendix 1)

Provision of fire detection equipment

Fire alarms are installed in the school by Seakel Communications.

Fire Drills

Fire drills will be completed once a term and will be timed. (Appendix 2)

In the event of a fire, the following steps must be taken;

- The Principal/Vice Principal will activation of fire alarm
- In all classroom/resource areas, children are to stand up, push their chairs under the tables and calmly walk in a single file to the classroom door
- All teachers must check the class toilets before vacating the room
- Each class is to assemble at the allocated fire assembly point
- Each teacher will take the pupils name list of their own individual class with them and call the roll on reaching the fire assembly point
- Pupils can only return to the classroom once permission has been given to do so by their classroom teacher.
- Pupils that are in SEN at this time will be taken by the SEN teacher to an area where their class lines up.
- Each class will have a designated exit route.
- The fire drill is carried out once a term and it will be timed.

Fire Exit Maps

Maps have been prepared for all classrooms showing the route of evacuation in the case of a fire. These are displayed in every classroom. (Appendix 3)

Emergency Telephone Numbers

Hospital	061-301111
Ambulance	112/999
Fire Brigade	112/999
Doctor Caherconlish	061-351899
Health and Safety Authority	1890289389

ESB Networks 1850372999

Gas Network Ireland 1850205050

Role and Responsibilities:

All teachers are responsible for the safety and well-being of the pupils in their care. Eileen Kelleher (Duty of Post) has responsibility for ensuring proper procedures are in place. Fire drill schedules are part of the post of responsibility within the in-school management structure of Caherline N.S.

Evaluation:

- Positive feedback from all stakeholders
- Maintaining safety standards
- Achieving a coordinated and orderly evacuation in the shortest time possible. Fire drills will be timed.
- Yearly reviews

Implementation:

Immediate and ongoing.